



## **Chair, Board of Directors**

### **3 Year Term**

#### **Position Description**

The Chair serves the society by fostering the ideal conditions to support members and volunteers in the quest to achieve the Orpheus mission. The Chair champions the collective excellence of Board members to provide effective, committed leadership and governance. Working with external stakeholders, directly or as delegated to the Managing Director, the Chair strives to strengthen the society's presence, visibility and growth within the local artistic community. Establishing and maintaining a trustful working relationship with the Managing Director ensures a smooth process for translating strategic direction into effective operational activities.

- Is responsible for the overall running of the Corporation
- Actively promotes the Corporation to external organizations
- Calls and chairs board/special meetings
- Is one of four authorized cheque signers on the operations account (two must sign)
- Is one of three authorized cheque signers on the investment accounts (two must sign)
- Represents the Corporation at functions, both public and private as required or sends delegate
- Is informed of all Committee meetings and can attend any Committee meeting so desired
- Votes only at meetings they chair in case of a tie
- Establishes and ensures Bylaw Committee meets and reports to Board as required
- Establishes and ensures Nominating Committee meets and reports to Board as required