



2026-2027 Season

Department Head Application Requirements

(Production Assistant, Assistant Stage Manager, Audition Accompanist, Rehearsal Accompanist, Scenic Artist, Costume Production Manager, Wardrobe Supervisor, Cutter, Technical Director, Master Carpenter, Wireless Microphone Specialist and Social Convenor, Theatre Food Coordinator)

The deadline for submissions is **Friday, April 10 at 8:00pm.**

We ask all applicants to **indicate which production(s)** they are applying for, and to **specify which Department Head role(s)** they are applying for.

Please respond to the following, as applicable to your role:

1. **Resume** of your theatrical experience (particularly your experience at Orpheus and in the role(s) for which you are applying).
2. **Why are you interested in this role for this production?**
What excites you about this show and the responsibilities of this position?
3. **Describe your experience working independently and/or as part of a team.**
Many of these roles function solo or with limited oversight, while others are deeply collaborative. Please speak to your ability to self-manage, communicate, and contribute to a larger team.
4. **Some department heads are responsible for managing volunteers and budgets.**
If applicable to your role, tell us about your approach to working with volunteers, managing resources effectively, and delivering on time and within budget.
5. **Orpheus values a supportive, inclusive, and volunteer-driven environment.**
How do you ensure a positive working atmosphere, whether you're leading a crew or working independently?
6. Please indicate your availability for the **Pre-Season Orientation on Friday, June 26, 2026.**
7. Are you a member of CAEA or any other theatre association? (This is a non-Equity, community theatre production.)

Please send applications to the Production Personnel Selection Committee at recruitment@orpheusmusicaltheatre.ca by **8:00pm on Friday, April 10, 2026.** All applications will be acknowledged and reviewed by the Production Personnel Selection Committee for selections and recommendations. The Committee may request an interview for further considerations. All applicants will be notified of the results of their applications.

Orpheus strongly encourages individuals from equity-seeking communities and intersecting identities to submit. Orpheus is committed to providing our teams with a work environment free of discrimination and harassment and fostering an inclusive and supportive workplace. Please advise us of any accommodation measures required which would enable you to apply.

Individual job descriptions are available upon request to Arielle Voght, Assistant to the Managing Director, at [**info@orpheusmusicaltheatre.ca**](mailto:info@orpheusmusicaltheatre.ca)